**Software Quality Techniques** is a 2-day course that is a subset of our Software Quality Engineering course. The course is designed to provide an overview of Software Quality Engineering techniques and practices.

This course starts with an overview of software quality engineering basics, including the benefits of software quality, a discussion of defect prevention vs. detection techniques, and lists software quality related standards and models.

Course attendees will learn how to establish software quality goals and objectives, their quality management systems and understand the basics of quality system audits. This course lists various life cycle models and summarizes major activities in the software development life cycle.

This course discussed the basics of selecting, defining and implementing software metrics.

This course covers the basics of software verification and validation planning with an emphasis on software peer reviews and a summary of software testing techniques. The course ends with a summary of software configuration management, including configuration identification, control, status accounting and auditing.

**Method of Instruction:** This course is taught through lecture and interactive discussion. Actual examples from the software industry are utilized to make the information relevant. The emphasis is on techniques that allow the attendees to transition the skills learned in this course to their own work environments.

**Target Audience:** Software quality engineers, developers, testers, project managers, functional managers, requirements analyst, and other software stakeholders who will be involved in planning and managing software projects, developing software and/or assuring its quality.

**Course Objectives:** Upon successful completion of this course attendees will be able to:

- Understand the basics of software quality engineering, including its benefits, and related models and standards
- Understand the basics of a Software Quality Management program and auditing
- Understand the basics of defining and tailoring software engineering processes
- Understand the steps in selecting, defining, and applying software measurement, metrics,
- Understand the basics of peer reviews, and software testing activities
- Understand the fundamentals of the configuration management process to include configuration identification, configuration control, status accounting, and audits.

## Other Software Quality Engineering Courses:

**Software Quality Engineering:** This 5-day course is designed to provide a comprehensive knowledge base and practical skills for anyone interested in implementing or improving Software Quality Engineering techniques and practices in their organization.

**Building Software Quality Skills:** This 3-day course is a subset of the Software Quality Engineering design to provide a fundamental knowledge base and practical skills for anyone interested in implementing or improving Software Quality Engineering techniques and practices in their organization.

#### **Customized Software Quality Courses:**

These software quality courses are modularized so that they can be easily customized for in-house course offerings that focus on the specific content and topics needed to meet your organization's exact training requirements.

For more information about these and other course offered by The Westfall Team:

Visit our website at: www.westfallteam.com Send an email to: lwestfall@westfallteam.com Or call: 972-867-1172



#### **Detailed Outlines:**

I: Basics of Software Quality Engineering	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
1. Benefits of Software Quality	Included	Included	Included
<ul> <li>Quality Defined</li> </ul>	Included	Included	Included
<ul> <li>Benefits of Software Quality</li> </ul>	Included	Included	Included
<ul> <li>Increasing Costs of Fixing Defects</li> </ul>	Included	Included	Included
<ul><li>Kano Model</li></ul>	Included	Included	
<ul><li>Mistakes, Faults &amp; Failures</li></ul>	Included	Included	Included
<ul> <li>Testing, Debugging &amp; Root Cause Analysis</li> </ul>	Included	Included	Included
<ul> <li>Prevention vs. Detection</li> </ul>	Included	Included	Included
2. Standards & Models	Included	Included	Included
<ul><li>Definitions</li></ul>	Included	Included	
<ul> <li>Importance of Standards</li> </ul>	Included	Included	
■ ISO 9000 Family of Standards	Included	Included	
<ul> <li>ISO 9001 – Quality Management System</li> </ul>	Included	Included	Included
<ul> <li>IEEE Software Engineering Standards</li> </ul>	Included	Included	Included
■ IEEE/EIA 12207	Included	Included	
<ul> <li>CMMI<sup>®</sup> Staged Representation</li> </ul>	Included	Included	Included
<ul> <li>CMMI<sup>®</sup> Defined Components</li> </ul>	Included		
CMMI® Specific Goals & Practices	Included		
CMMI® Generic Goals & Practices	Included		
■ CMMI <sup>®</sup> Staged Representation	Included		
■ CMMI® Continuous Representation	Included		
3. Quality Team Tools	Included		
Brainstorming	Included		
<ul> <li>Nominal Group Techniques</li> </ul>	Included		
Affinity Diagram	Included		
<ul> <li>Multi-Voting Techniques</li> </ul>	Included		
Nominal Group Technique – Exercise	Included		
<ul> <li>Prioritization Matrices</li> </ul>	Included		
Prioritization Graph	Included		
<ul> <li>Force Field Analysis</li> </ul>	Included		
II: Software Quality Management	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
Software Quality Management System (QMS)	Included	Included	Included
a. Quality Management Systems	Included	Included	Summarized
<ul> <li>Quality Management System Defined</li> </ul>	Included	Included	
<ul><li>Purpose of a QMS</li></ul>	Included	Included	
<ul><li>Quality Goals</li></ul>	Included	Included	

II: Soft	ware Quality Management (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
	<ul><li>Goals – Deming's 14 Points</li></ul>	Included		
	<ul><li>Quality Objectives</li></ul>	Included	Included	
	<ul> <li>Software QMS Documentation Hierarchy</li> </ul>	Included	Included	Included
	<ul> <li>Benefits of Standardized Documentation</li> </ul>	Included	Included	Included
	<ul> <li>ETVX Process Definition</li> </ul>	Included	Included	Included
	<ul><li>Entry &amp; Exit Criteria - Examples</li></ul>	Included	Included	Included
	<ul> <li>Process Definition Critical Attributes</li> </ul>	Included	Included	Included
	<ul> <li>Process Documentation – Example</li> </ul>	Included	Included	Included
	<ul> <li>Process Documentation – Exercise</li> </ul>	Included	Included	
	<ul> <li>Process Architecture</li> </ul>	Included	Included	Included
	<ul> <li>Standardized Work Instructions</li> </ul>	Included	Included	Included
	Quality Planning Hierarchy	Included	Included	Included
	<ul> <li>Software Quality Plan</li> </ul>	Included	Included	Included
	<ul> <li>Project Specific &amp; Tailored Processes</li> </ul>	Included	Included	Included
b.	Stakeholders	Included	Included	Included
	<ul> <li>Product Stakeholders</li> </ul>	Included	Included	Included
	<ul> <li>Project Stakeholders</li> </ul>	Included	Included	Included
	<ul> <li>Process Stakeholders</li> </ul>	Included	Included	Included
	<ul> <li>Benefits of Identifying Stakeholders</li> </ul>	Included	Included	Included
	<ul> <li>Prune Stakeholder List</li> </ul>	Included		
	<ul> <li>Stakeholder Participation Strategy</li> </ul>	Included		
	<ul> <li>Stakeholder Conflict Management</li> </ul>	Included		
	<ul> <li>Decision Criteria Alternatives</li> </ul>	Included		
C.	Outsourcing	Included		
	<ul> <li>Ways to Outsource</li> </ul>	Included		
	<ul> <li>Benefits of Outsourcing</li> </ul>	Included		
	<ul><li>Risks of Outsourcing</li></ul>	Included		
	<ul> <li>Acquisition Process</li> </ul>	Included		
2. Me	thodologies (for Quality Management)	Included		
a.	Cost of Quality (COQ)			
	<ul> <li>Cost of Quality Categories</li> </ul>	Included		
	<ul> <li>Classic Model of Optimized Cost of Quality</li> </ul>	Included		
	<ul> <li>Modern Model of Optimized Cost of Quality</li> </ul>	Included		
b.	Process Improvement Models	Included		
	■ Plan-Do-Check-Act (PDCA) Model	Included		
	■ Six Sigma	Included		
	■ Lean Techniques	Included		
	<ul><li>Seven Wastes</li></ul>	Included		

II: Software Quality Management (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
c. Corrective Action Procedures	Included		
<ul> <li>Product Problem Resolution</li> </ul>	Included		
<ul> <li>Corrective Action Process</li> </ul>	Included		
d. Defect Prevention	Included		
<ul> <li>Correction vs. Prevention</li> </ul>	Included		
<ul> <li>Training &amp; Mentoring</li> </ul>	Included		
<ul> <li>Technical Reviews</li> </ul>	Included		
<ul><li>Tools &amp; Techniques</li></ul>	Included		
3. Audits	Included	Included	Included
<ul> <li>Audit Defined</li> </ul>	Included	Included	Included
<ul> <li>Audit Objectives</li> </ul>	Included	Included	Included
a. Audit Types	Included	Included	Included
<ul> <li>Types of Audits</li> </ul>	Included	Summarized	Summarized
<ul> <li>Internal Audits</li> </ul>	Included		
<ul> <li>External Audits</li> </ul>	Included		
<ul> <li>System Audits</li> </ul>	Included		
<ul> <li>Process Audits</li> </ul>	Included		
<ul> <li>Product Audits</li> </ul>	Included		
<ul> <li>Project Audits</li> </ul>	Included		
<ul> <li>Supplier Audits</li> </ul>	Included		
<ul> <li>Follow-up Audits</li> </ul>	Included		
<ul> <li>Desk Audits</li> </ul>	Included		
b. Audit Roles & Responsibilities	Included	Summarized	Summarized
<ul> <li>Participant Roles</li> </ul>	Included		
<ul><li>Client</li></ul>	Included		
<ul> <li>Auditor Management</li> </ul>	Included		
<ul> <li>Lead Auditor</li> </ul>	Included		
<ul><li>Auditors</li></ul>	Included		
<ul> <li>Auditee Management</li> </ul>	Included		
<ul> <li>Auditee</li> </ul>	Included		
<ul><li>Escort</li></ul>	Included		
c. Audit Process	Included	Included	Included
<ul> <li>Audit Steps</li> </ul>	Included	Included	Included
<ul> <li>Audit Initiation</li> </ul>	Included	Included	Included
Audit Plan	Included	Included	Included
Prepare for the Audit	Included	Included	Included
Audit Execution	Included	Included	Included
Opening Meeting	Included	Included	Included
Gathering Objective Evidence	Included	Included	Included
<ul><li>Checklists</li></ul>	Included	Included	

II: Software Quality Management (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul><li>Interviewing</li></ul>	Included	Included	
<ul><li>Tracing</li></ul>	Included	Included	
<ul><li>Sampling</li></ul>	Included	Included	
<ul> <li>Closing Meeting</li> </ul>	Included	Included	
<ul> <li>Audit – Exercise</li> </ul>	Included	Included	
<ul> <li>Turning Requirements into Audit Results</li> </ul>	Included	Included	Included
<ul> <li>Audit Report</li> </ul>	Included	Included	Included
Corrective Action	Included	Included	Included
Corrective Action Plan	Included	Included	Included
Evaluating the Corrective Action Plan	Included	Included	Included
<ul> <li>Verification Follow-up</li> </ul>	Included	Included	Included
III: System & Software Engineering Processes	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
1. Life Cycles & Process Models	Included	Summarized	Summarized
<ul> <li>Waterfall Model</li> </ul>	Included		
■ V Model	Included		
<ul> <li>W Model</li> </ul>	Included		
<ul> <li>Spiral Model</li> </ul>	Included		
<ul> <li>Iterative</li> </ul>	Included		
<ul> <li>Test Driven Development</li> </ul>	Included		
<ul> <li>Feature Driven Development</li> </ul>	Included		
<ul> <li>Incremental Development</li> </ul>	Included		
<ul> <li>Iterative Model &amp; Incremental Development</li> </ul>	Included		
<ul><li>Evolutionary Development</li></ul>	Included		
<ul><li>Choosing a Model</li></ul>	Included	Included	Included
2. Requirements Engineering	Included	Included	Included
<ul><li>Requirements Defined</li></ul>	Included	Included	Included
Why are Requirements Important?	Included	Included	Included
<ul> <li>Requirements Engineering Process</li> </ul>	Included	Included	Included
<ul> <li>Incremental Requirements Development</li> </ul>	Included	Included	Included
a. Types of Requirements	Included	Included	Included
<ul> <li>Levels &amp; Types of Requirements</li> </ul>	Included	Included	Included
<ul> <li>Quality Attributes</li> </ul>	Included	Included	Included
b. Requirements Elicitation	Included	Included	Summarized
<ul> <li>Requirements Elicitation Techniques</li> </ul>	Included	Included	
<ul> <li>Focus Groups</li> </ul>	Included	Included	
<ul> <li>Quality Functional Deployment</li> </ul>	Included	Included	

III: Software Engineering Processes (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul> <li>Facilitated Requirements Workshops</li> </ul>	Included	Included	
<ul><li>Use Cases</li></ul>	Included	Included	
<ul> <li>Story Boards</li> </ul>	Included	Included	
<ul><li>Human Focus Studies</li></ul>	Included	Included	
c. Requirements Analysis	Included	Summarize	Summarize
<ul><li>Data Flow Diagram</li></ul>	Included		
<ul> <li>Entity Relationship Diagram</li> </ul>	Included		
<ul> <li>State Transition Diagram</li> </ul>	Included		
<ul> <li>Class Diagrams</li> </ul>	Included		
<ul> <li>Sequence Diagrams</li> </ul>	Included		
<ul> <li>Activity Diagrams</li> </ul>	Included		
<ul> <li>Event/Response Tables</li> </ul>	Included		
d. Requirements Specification	Included	Included	Summarize
e. Requirements Verification	Included	Included	
<ul> <li>Requirements Peer Reviews</li> </ul>	Included	Included	
<ul> <li>Evaluating Requirements Checklist</li> </ul>	Included	Included	
<ul> <li>Test Matrix - Example</li> </ul>	Included	Included	
3. Requirements Management	Included	Included	Included
a. Purpose of Requirements Management	Included	Included	Included
b. Bi-Directional Traceability	Included	Included	Included
c. Traceability Matrix	Included	Included	Included
d. Traceability Tagging	Included	Included	Included
4. Software Design & Development	Included	Included	Included
a. Software Design	Included	Included	Included
<ul> <li>Purpose of Design Activities</li> </ul>	Included	Included	Included
<ul> <li>Steps Used in Software Design</li> </ul>	Included	Included	Included
<ul> <li>Design Checklist</li> </ul>	Included	Included	Included
b. Software Development	Included	Included	Included
<ul> <li>Purpose of Development Activities</li> </ul>	Included	Included	Included
<ul><li>Reuse</li></ul>	Included	Included	
<ul> <li>Reengineering</li> </ul>	Included	Included	
Reverse Engineering	Included	Included	
Agile Methods	Included	Included	
<ul> <li>XP Values</li> </ul>	Included	Included	
<ul> <li>XP Principles</li> </ul>	Included	Included	
<ul> <li>XP Primary Practices</li> </ul>	Included	Included	
<ul> <li>XP Corollary Practices</li> </ul>	Included	Included	

III: Software Engineering Processes (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
5. Software Maintenance	Included	Included	Included
<ul> <li>Types of Maintenance</li> </ul>	Included	Included	Included
<ul> <li>Maintenance Process Implementation</li> </ul>	Included	Included	
<ul> <li>Retirement</li> </ul>	Included	Included	Included
IV: Project Management	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
1. Planning, Scheduling & Deployment	Included	Included	
a. Project Management Basics	Included	Included	
<ul><li>Project Defined</li></ul>	Included	Included	
<ul> <li>Project Management Process</li> </ul>	Included	Included	
<ul> <li>Project Life Cycle Phases</li> </ul>	Included	Included	
<ul> <li>Cost/Schedule/Product</li> </ul>	Included	Included	
<ul> <li>Project Success</li> </ul>	Included	Included	
b. Project Planning	Included	Included	
<ul> <li>Goals of Software Project Planning</li> </ul>	Included	Included	
<ul><li>Project Planning</li></ul>	Included	Included	
<ul><li>Project Charter</li></ul>	Included	Included	
<ul> <li>Project Objectives</li> </ul>	Included	Included	
<ul> <li>Environmental Factors &amp; Process Assets</li> </ul>	Included	Included	
<ul> <li>PMI Planning Process Group</li> </ul>	Included	Included	
<ul> <li>Software Project Management Plan</li> </ul>	Included	Included	
<ul> <li>Work Breakdown Structure</li> </ul>	Included	Included	
<ul> <li>Types of Work Breakdown Structures</li> </ul>	Included	Included	
<ul> <li>Include Everything</li> </ul>	Included	Included	
<ul> <li>Breaking the Project into Tasks</li> </ul>	Included	Included	
<ul><li>Long-Term vs. Near-Term</li></ul>	Included	Included	
<ul> <li>Work Breakdown Structure – Exercise</li> </ul>	Included	Included	
c. Project Estimation & Scheduling	Included	Summarized	
<ul> <li>Project Estimates &amp; Forecasts</li> </ul>	Included	Summarized	
<ul> <li>Estimation Methods – Expert Judgment</li> </ul>	Included		
<ul> <li>PERT Method</li> </ul>	Included		
<ul><li>Expert Judgment – Strengths &amp; Weaknesses</li></ul>	Included		
<ul> <li>Estimation Methods – Model Based</li> </ul>	Included		
<ul> <li>Model Based – Strengths &amp; Weaknesses</li> </ul>	Included		
<ul> <li>Activity Networks</li> </ul>	Included	Included	
<ul> <li>Activity Network Relationships</li> </ul>	Included		

IV: Project Management (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul><li>Critical Path</li></ul>	Included	Included	
<ul> <li>Schedule Duration</li> </ul>	Included	Included	
<ul> <li>Staff &amp; Resource Allocation</li> </ul>	Included		
<ul><li>Costs</li></ul>	Included		
d. Scrum	Included		
<ul> <li>Scrum Characteristics</li> </ul>	Included		
<ul><li>Scrum Roles</li></ul>	Included		
<ul> <li>Scrum Processes</li> </ul>	Included		
e. Project Deployment	Included	Included	
<ul> <li>PMI Executing Process Group</li> </ul>	Included	Included	
2. Tracking & Control	Included	Included	
<ul> <li>Project Tracking &amp; Control</li> </ul>	Included	Included	
<ul> <li>PMI Monitoring &amp; Control Process Group</li> </ul>	Included	Included	
a. Tracking Tools & Metrics	Included	Summarized	
<ul> <li>Verifying Entry &amp; Exit Criteria</li> </ul>	Included		
<ul><li>Quality Gates</li></ul>	Included		
<ul> <li>Gantt Charts</li> </ul>	Included		
<ul><li>Earned Value</li></ul>	Included		
<ul> <li>Earned Value Tracking</li> </ul>	Included		
Staff & Resource Tracking	Included		
<ul> <li>Productivity Tracking</li> </ul>	Included		
b. Project Reviews	Included	Included	
<ul> <li>Project Team Status Reviews</li> </ul>	Included	Included	
Senior Management Reviews	Included	Included	
<ul> <li>Phase Transition &amp; Milestone Reviews</li> </ul>	Included	Included	
<ul> <li>Post Project Reviews</li> </ul>	Included	Included	
c. Project Control	Included	Included	
<ul> <li>Corrective Action</li> </ul>	Included	Included	
3. Risk Management	Included		
a. Risk Management Basics	Included		
<ul> <li>Risk Defined</li> </ul>	Included		
<ul> <li>Risk / Opportunity Balance</li> </ul>	Included		
<ul> <li>Types of Risk</li> </ul>	Included		
<ul> <li>Risk Management Process</li> </ul>	Included		
b. Risk Identification & Analysis	Included		
<ul> <li>Risk Identification</li> </ul>	Included		
<ul> <li>Risk Statement</li> </ul>	Included		
<ul> <li>Communicating Risks</li> </ul>	Included		

IV: Project Management (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul><li>Risk Analysis</li></ul>	Included		
<ul> <li>Risk Context</li> </ul>	Included		
<ul> <li>Risk Probability</li> </ul>	Included		
<ul> <li>Loss Analysis</li> </ul>	Included		
<ul> <li>Risk Exposure</li> </ul>	Included		
<ul><li>Risk Timeframe</li></ul>	Included		
c. Risk Planning	Included		
<ul> <li>Techniques for Handling Risks</li> </ul>	Included		
Obtain Information	Included		
<ul> <li>Avoid Risks</li> </ul>	Included		
<ul> <li>Transfer the Risk</li> </ul>	Included		
<ul> <li>Control the Risk: Containment Plans</li> </ul>	Included		
<ul> <li>Assume the Risk – Contingency Plans</li> </ul>	Included		
<ul> <li>Risk Reduction Leverage</li> </ul>	Included		
<ul> <li>Adjust Project Plans</li> </ul>	Included		
d. Taking Action & Risk Tracking	Included		
Taking Action	Included		
<ul><li>Track Risks</li></ul>	Included		
V: Software Metrics & Analysis	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
1. Metrics & Measurement Theory	Included	Included	Included
- Coffword Matrice Defined		Leaf de d	
<ul> <li>Software Metrics Defined</li> </ul>	Included	Included	Included
Software Metrics Defined     Measurement Defined	Included	Included	Included
<ul> <li>Measurement Defined</li> </ul>	Included	Included	Included
<ul><li>Measurement Defined</li><li>Entities &amp; Attributes</li></ul>	Included Included	Included Included	Included Included
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> </ul>	Included Included Included	Included Included Included	Included Included Included
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> </ul>	Included Included Included Included	Included Included Included Included	Included Included Included Included
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> </ul>	Included Included Included Included Included	Included Included Included Included Included	Included Included Included Included Included
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> <li>a. ISO/IEC 15939</li> </ul>	Included Included Included Included Included Included	Included Included Included Included Included Included	Included Included Included Included Included Included
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> <li>a. ISO/IEC 15939</li> <li>b. The 12 Step to Useful Software Metrics</li> </ul>	Included Included Included Included Included Included Included Included	Included Included Included Included Included Included Included Included	Included Included Included Included Included Included Included Summarized
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> <li>a. ISO/IEC 15939</li> <li>b. The 12 Step to Useful Software Metrics</li> <li>c. Selecting Metrics</li> </ul>	Included Included Included Included Included Included Included Included Included	Included Included Included Included Included Included Included Included Included	Included Included Included Included Included Included Summarized Summarized
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> <li>a. ISO/IEC 15939</li> <li>b. The 12 Step to Useful Software Metrics</li> <li>c. Selecting Metrics</li> <li>Two Schools of Thought</li> </ul>	Included	Included	Included Included Included Included Included Included Summarized Summarized Summarized
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> <li>ISO/IEC 15939</li> <li>The 12 Step to Useful Software Metrics</li> <li>Selecting Metrics</li> <li>Two Schools of Thought</li> <li>Step 1 – Identify Metrics Customer</li> </ul>	Included	Included	Included Included Included Included Included Included Summarized Summarized Summarized Summarized Summarized
<ul> <li>Measurement Defined</li> <li>Entities &amp; Attributes</li> <li>Mapping System</li> <li>Roles of Measurement</li> <li>12 Steps to Useful Software Metrics</li> <li>ISO/IEC 15939</li> <li>The 12 Step to Useful Software Metrics</li> <li>Selecting Metrics</li> <li>Two Schools of Thought</li> <li>Step 1 – Identify Metrics Customer</li> <li>Goal/Question/Metrics Paradigm</li> </ul>	Included	Included	Included Included Included Included Included Included Summarized Summarized Summarized Summarized Summarized Summarized Summarized
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V: Softv	vare Metrics & Analysis (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
	<ul> <li>Evaluate Existing Metrics</li> </ul>	Included	Included	
	<ul> <li>Metrics Requirement Statement</li> </ul>	Included	Included	
	<ul> <li>Metrics Requirement Statement - Exercise</li> </ul>	Team Exercise	Class Exercise	
d.	Designing Metrics	Included	Included	Summarized
	<ul> <li>Why Standardization is Important</li> </ul>	Included	Included	
	<ul> <li>Step 5 – Standardize Definitions</li> </ul>	Included	Included	Summarized
	<ul> <li>Standardize Definitions - Example</li> </ul>	Included	Included	
	<ul> <li>Step 6 – Choose a Measurement Function</li> </ul>	Included	Included	Summarized
	<ul> <li>Simplification</li> </ul>	Included	Included	
	<ul> <li>Selecting a Measurement Function</li> </ul>	Included	Included	
	<ul> <li>Tailoring a Function</li> </ul>	Included	Included	
	<ul> <li>Step 7 – Establish a Measurement Method</li> </ul>	Included	Included	Summarized
	<ul> <li>Types of Measurement Methods</li> </ul>	Included	Included	
	Counting Criteria – Examples	Included	Included	
	<ul> <li>Measurement Functions &amp; Method - Examples</li> </ul>	Included	Included	
	<ul> <li>Measurement Functions &amp; Method - Exercise</li> </ul>	Included	Class Exercise	
	<ul> <li>Step 8 – Defining Decision Criteria</li> </ul>	Included	Included	Summarized
	<ul> <li>Decision Criteria for Control Type Metrics</li> </ul>	Included	Included	
	<ul> <li>Decision Criteria for Evaluate Type Metrics</li> </ul>	Included	Included	
	<ul> <li>Decision Criteria for Understand &amp; Predict Type Metrics</li> </ul>	Included	Included	
	Confidence Level	Included	Included	
	<ul> <li>Decision Criteria - Example</li> </ul>	Included	Included	
	<ul> <li>Step 9 – Design Reporting Mechanisms</li> </ul>	Included	Included	Summarized
	<ul><li>Report Timing</li></ul>	Included	Included	
	<ul> <li>Report Delivery</li> </ul>	Included	Included	
	<ul> <li>Design Reporting Mechanisms - Example</li> </ul>	Included	Included	
	<ul> <li>Design Reporting Mechanisms - Exercise</li> </ul>	Included	Class Exercise	
	<ul> <li>Step 10 – Determine Additional Qualifiers</li> </ul>	Included	Included	Summarized
e.	Collecting Data	Included	Included	Summarized
	Step 11 – Collect Data	Included	Included	Summarized
	Who Collects the Data?	Included	Included	Summarized

V: Software Metrics & Analysis (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul> <li>Data Collection Training</li> </ul>	Included	Included	Summarized
<ul> <li>Data Collection Objectives</li> </ul>	Included	Included	Summarized
<ul> <li>How to Collect Data</li> </ul>	Included	Included	Summarized
<ul> <li>Defining Data Collection - Example</li> </ul>	Included	Included	
f. Considering Human Factors	Included	Included	Summarized
Step 12 - Consider Human Factors	Included	Included	Summarized
<ul> <li>Human Factor – What Not to Do</li> </ul>	Included	Included	Summarized
<ul> <li>Human Factor – What to Do</li> </ul>	Included	Included	Summarized
3. Process & Product Measurement	Included	Included	
Structural Complexity	Included		
■ Size – Lines of Code	Included	Included	
■ Size – Function Points	Included	Included	
■ Size – Other Size Metrics	Included	Included	
<ul> <li>Defect Density</li> </ul>	Included	Included	
■ Problem Report Arrival Rate	Included	Included	
■ Problem Report Closure Metrics	Included	Included	
<ul> <li>Completeness of Test Coverage</li> </ul>	Included	Included	
<ul> <li>Requirements Volatility</li> </ul>	Included	Included	
System Performance	Included	Included	
<ul><li>Reliability</li></ul>	Included	Included	
<ul> <li>Customer Satisfaction</li> </ul>	Included	Included	
<ul> <li>Defect Escapes</li> </ul>	Included	Included	
Phase Containment Effectiveness	Included		
Defect Removal Efficiency	Included		
<ul> <li>Defect Prevention</li> </ul>	Included		
Project Performance	Included	Included	
<ul> <li>Process Capability</li> </ul>	Included	Included	
Cycle Time	Included	Included	
4. Analytical Techniques	Included		
<ul><li>Sampling</li></ul>	Included		
<ul><li>Flow Charts</li></ul>	Included		
<ul> <li>Pareto Charts</li> </ul>	Included		
<ul> <li>Cause &amp; Effect Diagrams</li> </ul>	Included		
■ Check Sheets	Included		
<ul><li>Checklists</li></ul>	Included		
Scatter Diagrams	Included		
Run Charts	Included		
<ul> <li>Control Charts</li> </ul>	Included		

V: Software Metrics, Measurement & Analytical Methods (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul><li>Histograms</li></ul>	Included		
<ul> <li>Root Cause Analysis</li> </ul>	Included		
<ul> <li>Tree Diagram</li> </ul>	Included		
<ul> <li>Matrix Diagram</li> </ul>	Included		
<ul> <li>Interrelationship Digraph</li> </ul>	Included		
VI: Software Verification & Validation	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
1. Verification & Validation Planning	Included	Included	Included
<ul> <li>Verification &amp; Validation Defined</li> </ul>	Included	Included	Included
<ul> <li>Verification &amp; Validation</li> </ul>	Included	Included	Included
<ul> <li>V&amp;V Methods – Static Analysis</li> </ul>	Included	Included	Included
<ul> <li>V&amp;V Methods – Dynamic Analysis</li> </ul>	Included	Included	Included
<ul> <li>V&amp;V Throughout the Life Cycle</li> </ul>	Included	Included	Included
■ V&V Plan	Included	Included	Included
<ul> <li>V&amp;V Task Iteration</li> </ul>	Included	Included	Included
<ul> <li>V&amp;V Sufficiency</li> </ul>	Included	Included	Included
<ul> <li>Risk Based V&amp;V</li> </ul>	Included	Included	Included
2. Peer Reviews	Included	Included	Included
a. Types of Peer Reviews	Included	Included	Included
What Can You Peer Review?	Included	Included	Included
<ul> <li>Benefits of Peer Reviews</li> </ul>	Included	Included	Included
<ul> <li>Informal vs. Formal Peer Reviews</li> </ul>	Included	Included	Included
<ul> <li>Peer Review Types &amp; Formality</li> </ul>	Included	Included	Included
<ul> <li>Types of Peer Reviews</li> </ul>	Included	Included	Included
<ul> <li>Risk-Based Peer Reviews</li> </ul>	Included	Included	Included
b. Peer Review Processes	Included	Included	Included
<ul> <li>Desk Checking Process</li> </ul>	Included	Included	Included
<ul> <li>Walkthrough &amp; Inspection Roles</li> </ul>	Included	Included	Included
<ul> <li>Walkthrough Process</li> </ul>	Included	Included	Included
<ul> <li>Inspection Process</li> </ul>	Included	Included	Included
<ul> <li>Common-Defects Checklists</li> </ul>	Included	Included	
<ul> <li>Factors Affecting Peer Review Quality</li> </ul>	Included	Included	
<ul> <li>Inspection – Exercise</li> </ul>	Included		
3. Testing	Included	Included	Included
a. Testing Defined	Included	Included	Included
<ul> <li>Testing Principles</li> </ul>	Included	Included	Included
<ul> <li>Levels of Testing</li> </ul>	Included	Included	Included
Testing Activities	Included	Included	Included
<ul> <li>Testing Activities – Peer Reviews</li> </ul>	Included	Included	Included

VI: Softwa	re Verification & Validation (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
•	Testing Activities – Test Planning & Design	Included	Included	Included
-	Testing Activities – Test Execution	Included	Included	Included
•	Test Documentation	Included	Included	Included
b. Wh	nite Box Testing	Included	Included	Summarized
-	Condition/Decision Coverage	Included	Included	
•	Loop Testing	Included	Included	
-	Basis Path Testing	Included		
c. Gre	ey Box (Integration) Testing	Included	Included	Summarized
•	Top Down Integration Strategy	Included	Included	
•	Stubs	Included	Included	
•	Bottom Up Integration Strategy	Included	Included	
•	Drivers	Included	Included	
•	Design Predicate Approach	Included		
d. Bla	ck Box Testing	Included	Included	Summarized
•	Testing Functions	Included	Included	Summarized
•	Equivalence Class Partitioning	Included	Included	Summarized
•	Boundary Value Testing	Included	Included	Summarized
•	Fault-Error Handling	Included	Included	
-	State Testing	Included	Included	
•	Testing Use Case Scenarios	Included	Included	Summarized
•	Operational Profile Testing	Included	Included	Summarized
•	Threads	Included	Included	
•	Exploratory Testing	Included		Summarized
•	Testing Non-Functional Requirements	Included	Included	Summarized
•	Load, Volume & Stress	Included	Included	Summarized
•	Internationalization (Localization) Testing	Included	Included	Summarized
e. Re	gression Testing	Included	Included	Included
f. Te	st Execution	Included	Included	Included
•	Test Bed	Included	Included	Included
•	Risk-Based Testing	Included	Included	Included
	Time-Boxed Testing	Included	Included	Included
	Good Enough Testing	Included	Included	Included
•	Factors Affecting Quality of Testing	Included	Included	Included

VII: Software Configuration Management			Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
1.	Conf	iguration Infrastructure	Included	Included	Included
	a. C	Configuration Management	Included	Included	Included
	•	Configuration Management Defined	Included	Included	Included
	•	Software Configuration Management Goals & Practices	Included	Included	Included
	•	Software Configuration Management Activities	Included	Included	Included
	•	Software Configuration Management Plans	Included	Included	Included
	•	Software Configuration Management Plans	Included	Included	Included
	b. L	ibrary Processes	Included	Included	Included
	•	Library Functions	Included	Included	Included
	•	SCM Library Types	Included	Included	Included
	•	SCM Library Procedures – Creating a New Module	Included	Included	
	•	SCM Library Procedures – Testing a Build	Included	Included	
	•	SCM Library Procedures – Modifying a Controlled Module	Included	Included	
	•	SCM Library Procedures – Releasing a Build	Included	Included	
		SCM Library Procedures – Backup	Included	Included	
2.	Configuration Identification		Included	Included	Included
	a. C	Configuration Items	Included	Included	Included
	•	Configuration Identification Activities	Included	Included	Included
	•	What Are Configuration Items?	Included	Included	Included
	-	Software System Decomposition	Included	Included	Included
	b. E	Baselines	Included	Included	Included
	•	Baselines Defined	Included	Included	Included
	-	Types of Baselines	Included	Included	Included
	•	Acquisition	Included	Included	Included
	•	Version, Releases & Revisions	Included	Included	Included
	c. C	Configuration Identification Methods	Included	Included	Included
		Unique Identifiers	Included	Included	Included
	•	Build Identification Scheme – Example	Included	Included	Included
	-	Document Identification Scheme – Example	Included	Included	Included
3.	Conf	iguration Control	Included	Included	Included
	a. C	Configuration Control	Included	Included	Included
	•	Controlled Software Artifacts	Included	Included	Included
		Configuration Control Procedures	Included	Included	Included

VII: Software Configuration Management (cont.)	Software Quality Engineering	Building Software Quality Skills	Software Quality Techniques
<ul> <li>Change Control Process</li> </ul>	Included	Included	
<ul> <li>Document Control Process</li> </ul>	Included	Included	Included
b. Configuration Control Boards	Included	Included	Included
<ul> <li>Multiple Levels of CCBs</li> </ul>	Included	Included	
<ul> <li>CCB Membership - Example</li> </ul>	Included	Included	
<ul> <li>CCB Change Control Process - Example</li> </ul>	Included	Included	Included
<ul> <li>CCB Document Control Process - Example</li> </ul>	Included	Included	Included
<ul> <li>Impact Analysis</li> </ul>	Included	Included	Included
<ul> <li>Backward Traceability &amp; Impact Analysis</li> </ul>	Included	Included	Included
<ul> <li>Forward Traceability &amp; Impact Analysis</li> </ul>	Included	Included	Included
c. Version Control	Included	Included	
<ul> <li>Version Control - Example</li> </ul>	Included	Included	
<ul> <li>Supporting Multiple Version</li> </ul>	Included	Included	
<ul> <li>Version Control &amp; Impact Analysis</li> </ul>	Included	Included	
<ul> <li>Controlling Patches</li> </ul>	Included	Included	
d. Configuration Item Interfaces	Included	Included	
<ul><li>Interfaces</li></ul>	Included	Included	
<ul> <li>Interface Control Activities</li> </ul>	Included	Included	
<ul> <li>Hardware &amp; Software Dependencies</li> </ul>	Included	Included	
4. Configuration Status Accounting	Included	Included	Included
<ul> <li>Status Accounting</li> </ul>	Included	Included	Included
<ul> <li>Configuration Item Dependencies</li> </ul>			
<ul> <li>Status Reporting</li> </ul>	Included	Included	Included
<ul> <li>Change Requests</li> </ul>	Included	Included	Included
5. Configuration Audits	Included	Included	Included
<ul> <li>Functional Configuration Audits</li> </ul>	Included	Included	Included
<ul> <li>Physical Configuration Audits</li> </ul>	Included	Included	Included

For more information about these and other course offered by The Westfall Team:

Visit our website at: www.westfallteam.com Send an email to: lwestfall@westfallteam.com Or call: 972-867-1172

